



## **GRANT APPLICATION FORM**

### **Bill McLennan Masterpiece Study Program Travel Grants**

**Grant Application Deadline:** Friday, October 6, 2023 at midnight

#### **Grant Application Checklist:**

A complete application (see Application Form on the following pages)

includes:

- Part 1: Personal Information
- Part 2: Art Practice or Community Research
- Part 3: Artist or Personal Statement
- Part 4: Proposed Research/Study Project
- Part 5: Research/Study Project Outcomes
- Part 6: Proposed Research/Study Project Timeline
- Part 7: Research/Study Project Budget
- Part 8: Resume/CV (Optional)
- Part 9: Portfolio
- Part 10: Portfolio Description Sheet
- Part 11: Signed Declaration



## **GRANT APPLICATION FORM**

### **Bill McLennan Masterpiece Study Program Travel Grants**

**Application Deadline:** Friday, October 6, 2023 at midnight

Grant applications can be submitted:

- 1) On our website through the [YVRAF online application form](#).

**OR:**

- 2) By submitting a **hard copy application:**

- Print this application form and handwrite your responses. Submit this with the rest of your materials as one application package by mail, courier or in person to the YVRAF offices.
- Create a word document that includes all of the application questions below and type out your answers. Print and submit this with the rest of your materials as one application package by mail, courier or in-person to the YVRAF offices.

### **Part 1: Personal Information**

**Full Name of Applicant**

*Legal Name*

Preferred Name of Applicant

**Date of Birth** (dd/mm/yy) \_\_\_\_\_

**Preferred Pronouns** \_\_\_\_\_

**State BC or Yukon First Nations Ancestry**

\_\_\_\_\_  
*e.g. Sto:lo, Haida, Selkirk, BC Métis Citizenship*

**Current Mailing Address**

\_\_\_\_\_  
Street Address

\_\_\_\_\_

City/Province/Territory

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Postal Code

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Telephone

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Email Address

Preferred Method of Contact:

**Have you previously received an award, grant or scholarship from YVR Art Foundation? If so, list the date and type of award.**

*\*Note: Applicants who have recently received a YVRAF Emerging or Mid-Career Scholarship may not be eligible to apply for a Bill McLennan Masterpiece Study Travel grant within the same year they have received the award.*

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**Briefly summarize your art practice or community research practice in one to two sentences.**

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**Are you applying as an artist or as a community researcher?**

*You will provide more information on this in the application questions below.*

- Applying as artist
- Applying as community researcher

**If applying to a museum partner in the USA, the UK or Europe, please confirm your passport status.**

- I have a valid Canadian passport
  - Passport expiration date: \_\_\_\_\_
- I do not have a Canadian passport but will apply for one before the start of my proposed trip

**Part 2: Art Practice or Community Research**

*Up to 250 words*

For artist applicants, describe your art practice and any research experience you have. For community researchers, describe your art, archival and/or other cultural heritage research. For further information on what to include, see the BMMSP travel grant Application Guidelines.

**Part 3: Artist or Personal Statement**

*Up to 250 words*

Include your artist or personal statement here. For general information on what your artist or personal statement can include, please see the BMMSP travel grant Application Guidelines.

**Part 4: Proposed Research/Study Project**

*Up to 500 words*

Describe your proposed research project and include information on why you would like to visit the proposed museum and the items held in their collections that you would like to study.

See the BMMSP travel grant Application Guidelines for further information on what to include here.

**Part 5: Research/Study Project Outcomes**

*Up to 250 words*

How will conducting research at the proposed museum partner impact your art or community research practice?

See the BMMSP travel grant Application Guidelines for further information on what to include here.

**Part 6: Proposed Research/Study Project Timeline**

Travel to a museum partner must take place between **January and June 2024**. Please see the grant Application Guidelines for specific information regarding allowable number of nights and collections visit days for your proposed research/study trip, including a recommended timeline table.

### **Part 7: Research/Study Project Budget**

Please describe the travel costs associated with your proposed research/study project. **Using the budget table below**, list the estimated costs of transportation (flights, ferries etc.), hotel accommodation, daily meal allowance and any other travel expenses required for you to travel to and return from the museum you wish to visit and to conduct your research. We encourage you to be as specific as possible.

<b><u>Eligible Expenses</u></b>	<b><u>Description</u></b>	<b><u>Estimated Cost</u></b>	<b><u>Total</u></b>
<b>Travel/Transportation to Museum</b> <i>Includes flight, ferry or driving expenses (\$0.55/km) to proposed museum partner from home community</i>			
<b>Hotel/Accommodation</b>			
<b>Food/Meals</b> <i>Up to \$75/day</i>			
<b>Local Transportation</b> <i>Estimate of taxi fares, bus fares or public transit while visiting proposed museum</i>			
<b>Other</b>			
<b>Other</b>			
		<b>TOTAL COST</b>	

### **Part 8: Resume/CV (Optional)**

*Up to two pages maximum*

It is optional to include your resume or CV with your application. If you choose to, please include this with your portfolio as part of your supporting materials.

## **Part 9: Portfolio**

**For Artists:** please submit **up to five** photographs of your artwork that best convey the work that you currently do. If possible, please include clear, high-resolution images and **try to avoid submitting screenshots.**

**For Community Researchers:** please submit **up to five** photographs or other **documentation of your community research practice** that best convey the work that you currently do. If possible, please include clear, high-resolution images and try to avoid submitting screenshots. Contact [programs@yvraf.com](mailto:programs@yvraf.com) if you have questions or require assistance when completing the portfolio section of your application.

### **Portfolio Guidelines:**

- You may include up to five photographs of your artwork or documentation of your community practice.
- If you submit work that was created with another artist or collaborator, please name the other contributor(s) and identify that the work is a collaboration or that you were an assistant on the project (if applicable).
- Please label each photo and include the number that corresponds to the portfolio description sheet and your last name so they match.
- A completed portfolio description sheet must accompany the images you submit.
- **For digital submissions:** Please title your portfolio photographs so they correspond to the portfolio description sheet. For example, **01\_Last Name\_Title** (number and title should match portfolio description sheet).

### **Hard-copy portfolio submissions:**

- Photos or photocopies of work must be **no larger than 8 1/2 x 11 inches**; if the photos or photocopies are smaller than 8 1/2 x 11 inches, please attach them to an 8 1/2 x 11-inch sheet of paper, in order to keep the application format consistent.
- The portfolio you submit will not be returned to you, so please do not include any original artwork.
- Do not staple or bind pages together.

### **Film/video portfolio submissions:**

- If you wish to include an example of your film or video work in your portfolio, please provide a link to Vimeo, Dropbox, or other online video streaming platform.
- If you are submitting film/video work, contact us to confirm which method you will be submitting film/video work in advance of your application submission.
- If you are submitting your film or video work for your entire portfolio you may submit no more than two videos at a maximum of five minutes each.
- If you are submitting your film or video work as part of your portfolio, each video submitted is the equivalent of submitting two photos. For example, if you submit two videos you may only include one additional photo in your portfolio submission.



**Part 10: Portfolio Description Sheet**

Applicant's Name \_\_\_\_\_

#	Title of Work	Date (year)	Dimensions	Medium	Authors or collaborators	Description (if applicable)
1						
2						
3						
4						
5						

**Part 11 - Declaration**

- I understand and accept my role and responsibility in the YVR Art Foundation Bill McLennan Masterpiece Study Program travel grant. The information I have provided in this application is, to the best of my knowledge, true, accurate and complies with all policies and requirements.

Name of Applicant \_\_\_\_\_

Date \_\_\_\_\_

Signature of Applicant \_\_\_\_\_

**Optional**

Please add my name and email to the YVRAF mailing list so I am sent updates on grants, awards and exhibition information!

How did you hear about YVR Art Foundation and the BMMSP travel grant?

\_\_\_\_\_

**YVR Art Foundation Bill McLennan Masterpiece Study Program grants are made possible through funding from Vancouver Airport Authority and donations from individuals, foundations and corporations.**