



GRANT APPLICATION GUIDELINES

Bill McLennan Masterpiece Study Program Travel Grants

Grant Application Deadline: Thursday, October 6, 2022 at midnight

General

In December 2020 the YVR Art Foundation (YVRAF) Masterpiece Study Program was renamed the Bill McLennan Masterpiece Study Program (BMMSP) in memory of long-time YVRAF board member Bill McLennan.

Travel grants are for BC or Yukon First Nations artists and community researchers who wish to further their art or community research practice through the research/study of BC and Yukon Indigenous art collections at a YVRAF museum partner. Travel grants of up to \$4,000 are available to support the grant recipient's travel from their home community to a specific YVRAF museum partner for an in-person collections visit.

For applicants who would like to conduct a virtual or one-day collections visit at a participating museum partner, please review the [YVRAF BMMSP Microgrant stream](#) program page.

New for 2022

YVR Art Foundation is pleased to acknowledge the [Hauser & Wirth Institute](#) in New York for funding two Bill McLennan Masterpiece Study Program travel grants, including the creation of a new **Community Researcher** grant.

The **Community Researcher** travel grant will be awarded to an Indigenous artist or community member of BC or Yukon First Nations ancestry to support their art, archival and/or other cultural heritage research and/or the assembly and sharing of community archives. The Community Researcher travel grant will support travel to a YVRAF international museum partner. A separate application for the Community Researcher travel grant is not required, however this grant must be indicated under Part 1 of the BMMSP application form.

COVID-19 Update

Prior to submitting an application, grant applicants are required to ensure they will meet any of the Covid-19 travel policies in place in their home community and at the museum and country they propose to visit with the grant. This may include, for example, vaccination requirements, Covid-19 testing requirements, social distancing and any other requirements and/or policies required to enable the proposed research/study trip.

Who May Apply

To be eligible for a YVR Art Foundation Bill McLennan Masterpiece Study Program travel grant applicants must:

- Be a practicing artist of BC or Yukon First Nations ancestry (or for the Community Researcher grant, be a community member of BC or Yukon First Nations ancestry)
- Be a group of practicing artists or a collective of BC or Yukon First Nations ancestry
 - If you choose to apply as a group or collective, a maximum of two representatives from the collective are eligible for funding (*this option is currently only available for applications to BC museums*).
- Live in BC or the Yukon
- **For visual artists:** wish to further their art practice through the study/research of BC or Yukon Indigenous artwork currently held in the collection of one of YVRAF's museum partners.
- **For Community Researchers:** wish to further their art, archival and/or other cultural heritage research and/or the assembly and sharing of community archives through the study/research of a collection held at one of YVRAF's international museum partners.

If your application is successful and you are approved for a travel grant, recipients will:

- Be able to travel to the proposed museum for the collection visit no earlier than **January 2023 and no later than June 2023**.
- Identify a category or specific pieces in the museum collection that they wish to view and will confirm this with the museum's contact person (collections visits should be arranged at least six weeks in advance of their proposed collections visit date).
- Provide YVRAF with a confirmation letter/email from the museum confirming their collections visit has been booked.
- Organize and book their own travel arrangements to the museum (transportation, accommodations etc.) from the recipient's home community.
- Provide proof of travel insurance within one month of travel (if applicable e.g. international travel).
- Hold a valid Canadian passport at time of travel if travelling outside of Canada
- Be able to provide proof of full Covid-19 vaccination, and any testing or other requirements, as required when travelling and by the destination country and/or museum

and follow any Covid-19 related policies in the country the museum partner is located in, as well as any general policies the museum partner may have in place.

- Submit a written report within one month of concluding their travel/research project.

Eligibility Notes

- Applicants who have received YVR Art Foundation Scholarships may not apply for a BMMSP travel grant in the same year in which they have received an Emerging Artist Scholarship or Mid-Career Artist Scholarship.
- Artists may receive a maximum of two BMMSP travel grants (not including microgrants).
- If you have questions about your First Nations eligibility, please contact the Program Coordinator at programs@yvraf.com or by phone at 604.276.6261. BC and First Nations eligibility includes holding BC Métis Citizenship.

Grant Selection Process, Assessment Criteria & Notification of Results

- Applications will be adjudicated by an independent Selection Committee appointed by the Foundation. The Selection Committee will select the successful recipients and decide the grant amounts to be awarded.
- **Applications will be assessed on the following criteria:**
 - o Rationale for the research/study project proposed
 - o Feasibility of research/study project
 - o Impact and outcomes of research/study project on applicant's art or community practice
 - o Strength of the application and portfolio submitted
- The Selection Committee may make alternative museum recommendations to the selected recipients.
- All applicants will receive notification of the 2022 travel grant results by December 2022.

Grant Amounts (all figures in Canadian dollars)

For travel to museums in British Columbia:

- Applicants may apply for a maximum of \$1,500
- For stays of up to 4 days (3 nights)

If submitting a Group/Collective application, you may apply for up to \$1,800

For travel to museums outside of BC but in Canada:

- Applicants may apply for a maximum of \$2,500
- For stays of up to 4 days (3 nights)

For travel to museums in the United States:

- Applicants may apply for a maximum of \$2,800
- For stays of up to 4 days (3 nights)

For travel to museums outside of North America:

- Applicants may apply for a maximum of \$4,000
- For stays of up to 8 days (7 nights)

Please note: Travel grants will be awarded in installments and may include a flight voucher plus a cash disbursement, depending on the proposed museum location. Further details will be provided to the selected grant recipients.

2022-2023 Museum Partners

Grant applicants are encouraged to research the museum and review the specific categories or pieces in the collection they wish to see on the museum's online collection database. If you have any questions or would like more information, you may contact the museum's collections staff listed below.

Please note that applicants are **not** required to obtain confirmation of the proposed museum collections visit at the time of application. Only those selected for grants are required to obtain confirmation of a collections visit from the museum.

American Museum of Natural History – New York, NY, USA

- Website: www.amnh.org
- Collections database: <https://anthro.amnh.org/collections>
- Contact person: Peter M. Whiteley, Curator of North American Ethnology at ph. 212-496-3496 or whiteley@amnh.org and Kathryn Sabella, Research Assistant at ph. 212-769-5878 or ksabella@amnh.org

Bill Holm Center for the Study of Northwest Native Art at the Burke Museum – Seattle, Washington, USA

- Website: <https://www.burkemuseum.org>
- Collections database: <https://www.burkemuseum.org/collectionsand-research/culture/bill-holm-center>
- Contact person: Bridget Johnson, Assistant Director for the Bill Holm Center at ph. 206-543-5344 or bk86@uw.edu

Canadian Museum of History – Gatineau, Québec

- Website: www.historymuseum.ca
- Collections database: www.historymuseum.ca/collections
- Contact person: Jenny Ellison, Acting Manager, Indigenous Peoples and Early Canada at ph. 819-776-7135 or jenny.ellison@museedelhistoire.ca

Field Museum – Chicago, Ill, USA

- Website: www.fieldmuseum.org
- Collections database: For information about the collection, please send inquiries to estarck@fieldmuseum.org
- Contact Person: Emily Starck, Assistant Collections Manager, ph. 312-665-7824 or estarck@fieldmuseum.org

McCord Museum – Montréal, Québec

- Website: www.musee-mccord.qc.ca/en/
- Collections database: <https://www.musee-mccord.qc.ca/en/collections/>
- Contact person: Jonathan Lainey, Curator, Indigenous Cultures at ph: 514 861-6701 ext. 1282 or jonathan.lainey@mccord-stewart.ca

Museum of Anthropology at UBC – Vancouver, BC

- Website: www.moa.ubc.ca
- Collections database: <http://collection-online.moa.ubc.ca>
- Contact Person: Cait Pilon, Collections Coordinator, at ph. 604-827-4409 or cait.pilon@ubc.ca

Museum of Vancouver – Vancouver, BC

- Website: www.museumofvancouver.ca
- Collections database: <http://openmov.museumofvancouver.ca/collections>
- Contact person: Sharon Fortney, Curator of Indigenous Collections and Engagement, at ph. 604-730-5301 or sfortney@museumofvancouver.ca

Pitt Rivers Museum – Oxford, UK

- Website: www.prm.ox.ac.uk o Collections database: <https://www.prm.ox.ac.uk/databases>
- Contact person: Marina De Alarcón, Curator and Joint Head of Collections, at ph. +44 01865 613002 or marina.dealarcon@prm.ox.ac.uk

Application Assistance

Please contact the YVR Art Foundation Program Coordinator if you require any assistance in completing this application form, or if you have questions regarding your proposed collections visit.



GRANT APPLICATION FORM GUIDELINES

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Grant Application Form Questions

Part 1: Personal Information

Include your most up-to-date personal information. Please ensure your address is current and your telephone and email are active. If you will be moving or your information changes after you submit your application, email the YVR Art Foundation Program Coordinator at programs@yvraf.com.

Indicate whether you are applying for yourself, on behalf of your collective/group in this section, and if you are applying as an artist or a community researcher. Applicants can apply for travel grant as either **an artist** conducting research to further their art practice, or as a **community researcher** with intention to develop or contribute to a community archive.

If you are applying on behalf of your **collective/group travelling to BC museums**, please indicate the additional group member(s) who you are applying with and confirm who the primary contact is for your collective/group. Your application responses should include responses from each artist or collective member and the reasons you would like to apply together for a grant. Please include a collective/group statement as well.

Part 2: Art Practice or Community Research

Up to 250 words

For Artists:

This section asks you to describe your art practice and to include information on your art background, education and/or mentorship history, exhibition history and any other information relevant to your grant application.

If you have completed any similar travel/research projects, please include information on the museums you have visited and the items you researched.

For Community Researchers:

This section asks you to describe your community research experience. You may briefly discuss how the grant will impact the work that you do (you will be required to further expand on this in Part 5: Research/Study Project outcomes on this application form).

Part 3: Artist or Personal Statement

Up to 250 words

Artist Statement:

Your artist statement describes and expands on the artwork that you do and your art practice, and is an opportunity to provide any information that is not covered elsewhere and that you think is relevant to your application and you would like the Selection Committee to consider.

Personal Statement:

Your personal statement is an opportunity to provide any information about the work and/or research that you do that is not covered elsewhere, that you think is relevant to your application and you would like the Selection Committee to consider.

Part 4: Proposed Research/Study Project

Up to 500 words

Describe your proposed research project and include information on why you would like to visit the proposed museum partner and the items held in their collections that you would like to study.

Important information to include:

- The museum partner you wish to visit.
- Why you wish to travel to this museum.
- Have you visited this museum before? If so, when? Have you conducted research at any other museums? If so, please describe.
- What will you research at the museum and why these items?
 - If you choose, you may list specific pieces or categories of the museum collection you wish to see and include their reference/collection number (this information is typically found online if the museum partner has an online collection database. See the museums list above on page 4).

Part 5: Research/Study Project Outcomes

Up to 250 words

Describe what you would like to do with the information you've gathered during your research/study project and how it will impact your art or your community research practice. Describe how you would share your experiences and what you will have learned with other artists and/or community members.

Part 6: Proposed Research/Study Project Timeline

Please note a timeline for your research/study project and indicate when you would travel to the selected museum partner and how you intend to carry out your collections visit. Travel to a museum partner must take place between **January and June 2023**.

Please consider the following when establishing your timeline and proposing a collections visit:

For museums located in British Columbia, Canada and the United States:

YVR Art Foundation will provide funding for a maximum of 3 nights/4 days for North American Museum collections visits.

For Museums located outside of North America:

YVR Art Foundation will provide funding for a maximum of 7 nights/8 days for International Museum collections visits.

Part 7: Research/Study Project Budget and Guidelines

Please provide a budget that outlines how your travel grant will be used. Your budget may include travel and transportation costs (including mileage), accommodation, meals, and other expenses you may incur during your collections visit or while travelling to conduct your research/study trip. Please note that all amounts listed below are in Canadian dollars. A budget table is included in the application form.

Travel/Transportation to Museum

Include an estimate of flight, ferry, or driving expenses if driving to the proposed museum partner (up to \$0.55/km) from your home community to the museum you are proposing to visit.

Hotel/Accommodation

- For museums located in Canada, estimate up to \$175/night.
- For museums located in United States, estimate up to \$200/night.
- For museums located outside of North America, estimate up to \$200/night.

Food/Meals

- For museums located in Canada, estimate up to \$75/day.
- For museums located in United States, estimate up to \$75/day.
- For museums located outside of North America, estimate up to \$75/day.

Local Transportation

Include an estimate of taxi fares, bus fares and public transit while visiting the proposed museum partner.

Other

Please detail any other costs that may relate to your research/study project (if applicable) **including any costs related to travel insurance or miscellaneous.**

Part 8: Resume/CV (Optional)

Up to two pages maximum

You can include this as an attachment with your application. If you are applying online, please include this as part of your zip file package. Including your resume or CV is optional and not required as part of the grant application.

Part 9: Portfolio Requirements

For Artists: please submit **up to five** photographs of your artwork that best convey the work that you currently do. If possible, please include clear, high-resolution images and **try to avoid submitting screenshots.**

For Community Researchers: please submit **up to five** photographs or other **documentation of your community research practice** that best convey the work that you currently do. If possible, please include clear, high-resolution images and **try to avoid submitting screenshots.**

Contact YVRAF if you have questions or require assistance when completing the portfolio section of your application.

Portfolio Guidelines:

- You may include up to five photographs of your artwork or documentation of your community research practice.
- If you submit work that was created with another artist or collaborator, please name the other contributor(s) and identify that the work is a collaboration or that you were an assistant on the project (if applicable).
- Please label each photo and include the number that corresponds to the portfolio description sheet and your last name so they match.
- A completed portfolio description sheet must accompany the images you submit.
- **For digital submissions:** please title your portfolio photographs so they correspond to the portfolio description sheet. For example, **01_Last Name_Title** (number and title should match portfolio description sheet).

Hard-copy portfolio submissions:

- Photos or photocopies of work must be **no larger than 8 1/2 x 11 inches**; if the photos or photocopies are smaller than 8 1/2 x 11 inches, please attach them to an 8 1/2 x 11-inch sheet of paper, in order to keep the application format consistent.
- The portfolio you submit will not be returned to you, so please do not include any original artwork.
- Do not staple or bind pages together.

Film/video portfolio submissions:

- If you wish to include an example of your film or video work in your portfolio, please provide a link to Vimeo, Dropbox, or other online video streaming platform.
- If you are submitting film/video work, contact us to confirm which method you will be submitting film/video work in advance of your application submission.
- If you are submitting your film or video work for your entire portfolio you may submit no more than two videos at a maximum of five minutes each.
- If you are submitting your film or video work as part of your portfolio, each video submitted is the equivalent of submitting two photos. For example, if you submit two videos you may only include one additional photo in your portfolio submission.

Part 10: Portfolio/Image Description Sheet

Complete the portfolio description sheet included as part of the application package. If you have collaborated with another practitioner, please include/credit them properly under the credit column.

Part 11: Signed Declaration

Please sign the application form acknowledging your role and responsibilities of receiving a travel grant if selected.

Frequently Asked Questions

Review the [Frequently Asked Questions](#) on the Bill McLennan Masterpiece Study Program Travel Grants page.

How to Submit Your Grant Application

Application Deadline – Thursday, October 6th, 2022 at midnight

Applications may be submitted:

1. Through the online application form on the [YVR Art Foundation website](#)

Applications submitted **online** through the YVR Art Foundation website must be received by **Thursday, October 6th, 2022 at midnight**. If you have difficulty submitting your application through the online application portal by this deadline, please contact YVRAF before the application deadline.

2. By mailing hard copies of the application

Applications submitted via **Canada Post** must be postmarked no later than midnight on Thursday, October 6th, 2022.

Please mail completed applications to:

YVR Art Foundation
PO Box 44638
YVR Domestic Terminal RPO
Richmond, BC V7B 1W2

3. By courier or hand delivery

If you would like to drop off a copy of your application in person, please contact the Program Coordinator at programs@yvraf.com to arrange a time and address.

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If you have any questions about the application process or require assistance, please contact the Program Coordinator at programs@yvraf.com or by phone at 604-276-6261.