



2018 Masterpiece Study Program Guidelines & Application Form

Application Deadline: Friday, September 28th, 2018 at 4:00pm

GRANT APPLICATION GUIDELINES

General

YVR Art Foundation offers grants to artists of BC or Yukon Indigenous ancestry and residing in British Columbia or the Yukon to travel to one of seven participating museums to research/study the museum's collection of Indigenous art and artifacts.

Eligible Activities

Masterpiece Study Program grants will be awarded through a formal application and selection process to BC and Yukon Indigenous artists or small groups of artists to travel to one of the following partner museums:

- **American Museum of Natural History** in New York, USA*
- **Canadian Museum of History** in Gatineau, Québec
- **Museum of Vancouver** in Vancouver, BC
- **Pitt Rivers Museum** in Oxford, UK*
- **Royal BC Museum** in Victoria, BC
- **The Field Museum** in Chicago, USA*
- **UBC Museum of Anthropology** in Vancouver, BC

Grant applicants must propose a research/study project on a specific aspect of the proposed museum's collection of Indigenous art and artifacts. The grants awarded are for the purpose of covering the travel costs to the museum (e.g. flights, ferry etc.), accommodations and meals during the visit. Grant recipients are responsible for making their own travel and accommodation arrangements.

Who May Apply

To be eligible for a YVR Art Foundation Masterpiece Study Program grant, applicants must:

- Be a practicing artist, or small group of artists, of BC or Yukon Indigenous ancestry*
- Live in BC or the Yukon
- Wish to further their art practice through research and study of BC or Yukon Indigenous art work currently held in the collection of one of the Foundation's partner museums
- Submit an application outlining a proposed travel/study opportunity, including a budget, at one of the partner museums
- Be able to organize and book their own travel arrangements to the museum (transportation, accommodations etc.) from their home community
- Be able to set up a research/study visit with the proposed museum
- Be able to travel to the proposed museum for the research/study visit no earlier than January 2019 and no later than June 2019
- Agree to submit a written Study Report within one month of concluding their travel/study project

Note: applicants who have received YVR Art Foundation Scholarships e.g. the Youth Scholarship or the Mid-Career Scholarship are eligible to apply for a Masterpiece Program grant, however they may not apply in the same year in which they have received a Youth or Mid-Career scholarship award. Artists may receive a maximum of two Masterpiece Study Grants.

***If you have any questions about your Indigenous eligibility, please contact the Program & Administrative Coordinator at programs@yvraf.com or by phone at 604-276-6261.**

Grant Recipients

The museums do not charge any fees for Indigenous artists to do a "collections visit," however if selected to receive a grant, **recipients must arrange their visit date with the museum's collections staff at least six weeks in advance of the visit.**

Grant recipients must also identify a specific category or specific pieces in the collection that they wish to view and **discuss this in advance of their visit with the appropriate museum staff person.** Please note that museum staff may have a limit on the number of objects or artworks that can be retrieved for research purposes.

In addition, if selected to receive a grant, recipients must provide the Foundation with a **Confirmation Letter from the museum** regarding the proposed study

project and approximate date of the visit. Recipients must also complete and submit a written Study Report within one month of concluding their travel/study project.

****Note – a valid Canadian passport is required for visits to the American Museum of Natural History, The Field Museum and the Pitt Rivers Museum.***

Grant Amounts (all figures in Canadian dollars)

- 1) For travel to **BC Museums**:
 - Applicants may apply for a maximum of \$1,500
 - For stays of up to 4 days (3 nights)
- 2) For Travel to the **Canadian Museum of History**:
 - Applicants may apply for a maximum of \$2,500
 - For stays of up to 4 days (3 nights)
- 3) For travel to **US Museums**:
 - Applicants may apply for a maximum of \$2,800
 - For stays of up to 4 days (3 nights)
- 4) For travel to the **Pitt Rivers Museum** in the UK:
 - Applicants may apply for a maximum of \$3,800
 - For stays of up to 8 days (7 nights)

Grant Selection Process

- Applications will be reviewed by an independent Selection Committee, appointed by the Foundation, who will select the successful recipients and decide the grant amounts to be awarded
- All applicants will receive notification of the 2018 Masterpiece Study Grant results by December 2018

Grant Disbursements

- Masterpiece Study Program grants will be mailed to recipients by December 2018
- 50% of the monies will be issued upon confirmation of the proposed dates of the collections visit from the museum and 50% will be issued when the Study Report is received
- The Study Report will include photos and/or video of the recipient and objects from the museum visited, and copies of receipts for all project expenses, and is due within one month of the conclusion of the travel/study project

2018-2019 Partner Museums

Grant applicants should research the museum and review the specific categories or pieces in the collection you wish to see on the museum's online collection database. If you have any questions or would like more information, you may contact the collections staff below.

1. American Museum of Natural History – New York, NY, USA*

- Website: www.amnh.org
- Collections database: <https://anthro.amnh.org/collections>
- Contact person: Peter M. Whiteley, at ph. 212-496-3496 or whiteley@amnh.org and Bella Desai at bdesai@amnh.org

2. Canadian Museum of History – Gatineau, Québec

- Website: www.historymuseum.ca
- Collections database: www.historymuseum.ca/collections
- Contact person: Alan Elder, at ph. 819-776-8190 or alan.elder@historymuseum.ca

3. Museum of Vancouver – Vancouver, BC

- Website: www.museumofvancouver.ca
- Collections database: <http://openmov.museumofvancouver.ca/collections>
- Contact person: Christine Pennington, Curatorial Associate, at ph. 604-818-4330 or cpennington@museumofvancouver.ca

4. Pitt Rivers Museum – Oxford, UK*

- Website: www.prm.ox.ac.uk
- Collections database: <https://www.prm.ox.ac.uk/databases>
- Contact person: Marina De Alarcón, Curator and Joint Head of Collections, at ph. +44 01865 613002 or marina.dealarcon@prm.ox.ac.uk

5. Royal BC Museum – Victoria, BC

- Website: www.royalbcmuseum.bc.ca
- Collections database: <http://search-collections.royalbcmuseum.bc.ca/Ethnology>
- Contact Person: Brian Seymour, Anthropology Collections Manager at ph. 250-387-2440 or bseymour@royalbcmuseum.bc.ca

6. The Field Museum – Chicago, Ill, USA*

- Website: www.fieldmuseum.org
- Collections database: For information about the collection, please send inquiries to jlewis@fieldmuseum.org
- Contact Person: Jamie Lewis, North American Collections Manager, ph. 312-665-7835 or jlewis@fieldmuseum.org

7. UBC Museum of Anthropology – Vancouver, BC

- Website: www.moa.ubc.ca
- Collections database: <http://collection-online.moa.ubc.ca/>
- Contact Person: Cait Pilon, Collections Research Assistant, at ph. 604-827-4409 or cait.pilon@ubc.ca

****Note – a valid Canadian passport is required for visits to the American Museum of Natural History, The Field Museum and the Pitt Rivers Museum.***

How to Submit Your Grant Application

Application Deadline – Friday September 28th, 2018 at 4pm

Applications may be submitted:

- 1. Through the online application form on the YVR Art Foundation website:** <http://yvraf.com/programs/masterpiece-study-program/apply>

Applications submitted **online** through the YVR Art Foundation website must be received by **4pm on Friday September 28th, 2018**.

- 2. By mailing hard copies of the application**

Applications submitted via **Canada Post** must be postmarked no later than midnight, Friday **September 28th, 2018**. **Please mail completed applications to:**

YVR Art Foundation
c/o Janice Murray, Executive Office
Vancouver Airport Authority
P.O. Box 23750, Airport Postal Outlet, Richmond, BC V7B 1Y7

- 3. By courier or hand delivery**

Applications submitted by hand delivery or by courier must be received at the Vancouver Airport Authority (YVR) offices no later than 4pm on **September 28th, 2018**. **Please deliver completed applications to:**

YVR Art Foundation
c/o Janice Murray, Executive Office
Vancouver Airport Authority
3211 Grant McConachie Way, Link Building, Level 5
P.O. Box 23750, Airport Postal Outlet, Richmond, BC V7B 1Y7

Hard Copy Application submission information:

- Please submit all application information and materials in one envelope.
- Do not staple or bind pages together.
- Ensure the portfolio photographs are labeled and match the portfolio description sheet.

If you have any questions about the application process, please contact the Program & Administrative Coordinator at programs@yvraf.com or by phone at 604-276-6261.

2018 Masterpiece Study Program

GRANT APPLICATION FORM

Application deadline: Friday, September 28th, 2018 at 4:00pm.

Application Checklist

A complete application (see Application Form on the following pages) includes:

- Part 1: Personal Information
- Part 2: Art practice
- Part 3: Proposed Travel/Study Project
- Part 4: Learning Outcomes
- Part 5: Project Timeline
- Part 6: Travel Budget
- Part 7: Personal Statement
- Part 8: Resume (*attachment*)
- Part 9: Portfolio (*up to 5 images may be submitted*)
- Part 10: Portfolio Description Sheet
- Part 11: Signed Declaration

YVR Art Foundation Masterpiece Study Program 2018

GRANT APPLICATION FORM

You may complete this grant application form in one of two ways:

- 1) Handwrite your responses on this application form and submit this with the rest of the required materials.
- 2) Create a word document that includes all of the application questions below, type out your answers, then print and submit this with the rest of the required materials.

OR

You can submit your application online. If you choose to submit your application online go to:

<http://yvraf.com/programs/masterpiece-study-program/apply>

Part 1. Personal Information

Name of Applicant

First Name Last Name

Date of Birth (dd/mm/yy) _____

BC or Yukon Indigenous Ancestry* (e.g. Sto:lo, Haida, Selkirk)

Address

Street Address

City Province/Territory

Postal Code Telephone

Email Address

***If you have any questions about your Indigenous eligibility, please contact the Program & Administrative Coordinator at programs@yvraf.com or by phone at 604-276-6261.**

Have you previously received an award, grant or scholarship from the YVR Art Foundation? If so, list the date and type of award.

Part 2. Art Practice

Please describe your art practice including your art background, art education and/or mentorships, exhibition history etc. Please indicate if you have done any similar research or study projects and at which museums.

Part 3. Proposed Travel/Study Project

Please describe:

- The partner museum you wish to visit.
- Why you wish to travel to this museum.
- Have you visited this museum before?
- What is your proposed research/study project at the museum – what do you need to study to improve your personal knowledge and skills in BC and/or Yukon Indigenous art?
- The specific pieces or categories of the museum collection you wish to see and study.
- If you are applying to travel to the American Museum of Natural History, The Field Museum or the Pitt Rivers Museum please check one box below:

- I have a valid Canadian Passport
Passport expiration date: _____
- I do not have a valid Canadian Passport

Note: the Foundation's partner museums in 2018-19 are the **American Museum of Natural History, the Canadian Museum of History, the Museum of Vancouver, the Pitt Rivers Museum, the Royal BC Museum, The Field Museum, and the UBC Museum of Anthropology**. For more information on these museums and their collections please see the *Application Guidelines* above.

Part 4. Learning Outcomes

Please describe:

- What you hope to learn during this travel/study project.
- How you will incorporate what you learn into your art practice.
- How you will share your learning and experience with fellow artists.
- How you will share your learning and experience with your home community.

Part 5. Project Timeline

Please indicate the timeframe in which you propose to travel between January 2019 to June 2019. Be as specific as possible.

Note: *Masterpiece Study Program Grant recipients will be funded for travel projects up to a maximum of 4 days (3 nights) for visits to museums in North America and 8 days (7 nights) for visits to the Pitt Rivers Museum. Grant recipients can do a maximum 3 day collections visit at the Pitt Rivers Museum and are encouraged to budget for an additional 2-3 nights stay in London.*

Part 6. Travel Budget

Please describe the travel costs associated with your proposed project. **Using the budget table below**, list the estimated costs of transportation (flights, ferries etc.), hotel accommodation, daily meal allowance and any other travel expenses required for you to travel to and return from the museum you wish to visit. Please be as detailed and specific as possible.

Eligible Expenses	Description	Estimated Cost	Total
Hotel (if applicable) Maximum allowable for travel to: <u>Canadian Museums:</u> \$150/night for up to 3 nights <u>US Museums:</u> \$175/night for up to 3 nights <u>Pitt Rivers Museum:</u> \$175/night for up to 7 nights*			
Food/Transit Includes local public transit, taxi & parking fees Maximum allowable for travel to: <u>Canadian Museums:</u> \$75/day for up to 4 days <u>US Museums:</u> \$100/day for up to 4 days <u>Pitt Rivers Museum:</u> \$100/day for up to 8 days*			
Mileage (if applicable) (based on current rate of 55¢/km)			
Ferry/Flight (if applicable)			
Other			
Other			
		TOTAL COST	

***Note:** Grant recipients can do a maximum 3-day collections visit at the Pitt Rivers Museum and are encouraged to budget for an additional 2-3 nights stay in London.

Payment Schedule: Masterpiece Study Program grants will be mailed to recipients by December 2018. 50% of the monies will be issued upon confirmation of the proposed dates of the collections visit from the museum and 50% when the Study Report is received.

Part 7. Personal Statement

Your personal statement is an opportunity to note any information about yourself that is not covered elsewhere in this application, and that you feel is important for the Selection Committee to know in making their decision.

Your statement must not exceed 500 words.

Part 7. Personal Statement (cont'd)

Part 8 – Resume

Please attach your Resume or Curriculum Vitae (maximum 2 pages).

Part 9 – Portfolio

Please submit **up to five** high quality photographs of your artwork that best convey the work that you currently do.

Portfolio Guidelines:

- You may include up to five photographs of your art work.
- If you submit work that was created with another artist, please name the other artist(s) and identify that the work is a collaboration or that you were an assistant on the project.
- The portfolio you submit will not be returned to you, so please do not include any original art work.

Hard-copy portfolio submissions:

- Please put your name on each photo and the number that corresponds to the portfolio description sheet (see below).
- A completed copy of the portfolio description sheet must accompany the images you submit.
- Make sure the names and numbers of the photos of your work match the names and numbers of those listed on the portfolio description sheet.
- Photos or photocopies of work must be **no larger than 8 1/2 x 11 inches**; if the photos or photocopies are smaller than 8 1/2 x 11 inches, please attach them to an 8 1/2 x 11 inch sheet of paper, in order to keep the application format consistent.
- Do not staple or bind pages together

Film/video portfolio submissions:

- If you wish to include an example of your film or video work in your portfolio you may submit this through Dropbox or a similar file sharing medium. You must notify us that you will be submitting film/video and by which method by contacting the Program and Administrative Coordinator at, programs@yvraf.com in advance of your submission.
- If you are submitting your film or video work for your entire portfolio your may submit no more than two videos at a maximum of five minutes each.
- If you are submitting your film or video work as part of your portfolio, each video submitted is the equivalent of submitting two photographs. For example, if you submit two videos you may only include one additional photograph in your portfolio submission.

Part 10. Portfolio Description Sheet

Applicant's Name _____

#	Title of Work	Date of work	Dimensions	Media
1				
2				
3				
4				
5				

Part 11 - Declaration

I understand and accept my role and responsibility in the YVR Art Foundation Masterpiece Study Program grant. The information I have provided in this application is, to the best of my knowledge, true, accurate and complies with all the rules and requirements.

Name of Applicant _____

Date _____

Signature of Applicant _____

YVR Art Foundation Masterpiece Study Program grants are made possible through funding from Vancouver Airport Authority and donations from individuals, foundations and corporations.